

Programme

CENTRE FOR INNOVATION, LEARNING AND TEACHING (CILT)

**CILT LTE-CPD SHORT COURSE
WORKSHOP**

Date: Friday, 28 October 2022

Venue: Big Video Conference Room



TIME	ACTIVITY	FACILITATOR(S)
08h00 – 08h15	Welcoming	Dr Maggy Beukes-Amiss
08h15 – 09h00	Overview and Workshop Expectations Short Course Policy	Dr F. Persendt
09h00 – 10h00	The role of Office of the Registrar in terms of credit bearing short courses from registration to certification	Prof Erika Maass
10:15 – 10:45	Credit Bearing and Non-Credit Bearing Short Courses and Short Course Development and Budget Template	Ms F. Anderson Ms M. Jonas
10h45 – 11h15	Health Break	
11h15 – 12:00	Short Course Development Process and Procedures Explained	Ms F. Anderson Ms M. Jonas
12:00 – 13:00	Challenges and Opportunities with Short Courses from the perspectives of Short Course Coordinators within the Faculties and Units Q& A	Ms Lineekela Usebiu Mr Gabriel Uunona Mr Vijayakumar Kandaswamy
13h00 - 13h50	Lunch	
14h00 – 15h00	Short Course Policy and current gaps that we need to address during the review process	Dr F. Persendt Ms F. Anderson Ms M. Jonas

TIME	ACTIVITY	FACILITATOR(S)
15:00 – 16:00	Group Work: Short Course Policy and Templates (input from the Short Course Representatives present)	Dr F. Persendt Ms F. Anderson Ms M. Jonas
16:00 – 16:15	Feedback from the groups	
16:15 – 16:30	Workshop Closure and Evaluation	Dr Persendt Ms F. Anderson Ms M. Jonas

