

CILT Student Moodle Orientation: Logging in

Moodle Orientation: Distance student

Welcome to the University of Namibia and to the Centre for Innovation in Learning and Teaching (CILT). Your assignments are provided to you online through our eLearning platform, Moodle. This is a quick orientation to how to access Moodle and your assignments. Also find the Quick Bite recording at here.

STEP 1: Access the Moodle website

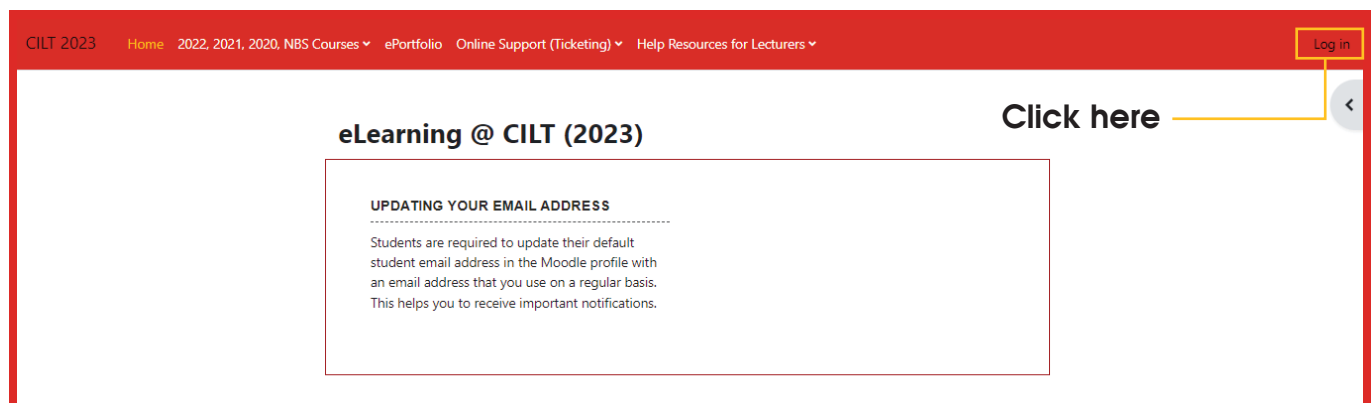
Access the Moodle website by typing the following URL in your browser (Google Chrome, Mozilla Firefox or Microsoft Edge): <https://elearning.unam.edu.na>

You can also scan this QR code with your mobile phone:



STEP 2: Access the Moodle website:

Click on "Log in" or the Blocks drawer on your top right corner to login.



Step 3: Log in

Log into Moodle using your user name (student number) and password (same password as for your portal) If you are unable to log into Moodle, please contact Computer Centre to assist with your portal login details by sending an email to: itsupport@unam.na with your student number as your email subject, and explain what the issue is in the body of your email.

Student number

Same password
as for your Portal

Log in to eLearning @ CILT (2023)

Log in

[Lost password?](#)

Step 4. Click on “My courses” to Access your Module:

Under “My courses” you will find your enrolled Module. To access a particular module, click on the module name.

CILT 2023 Home Dashboard **My courses** 2022, 2021, 2020, NBS Courses ▾ ePortfolio Online Support (Ticketing) ▾ Help Resources for Lecturers ▾

My courses

Course overview

All ▾

Search

Sort by course name ▾

Card ▾

Distance Education Common
Space 2023
Common Spaces

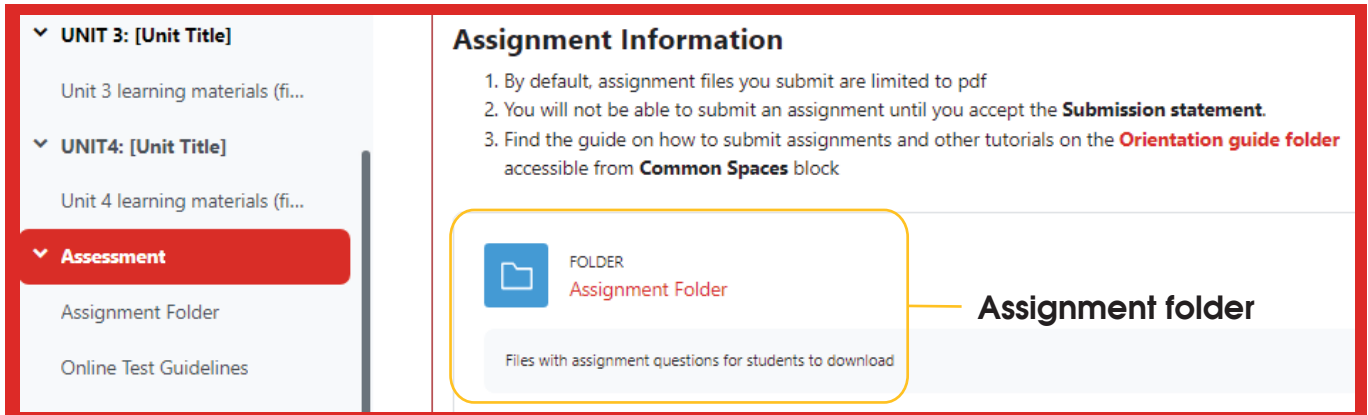
E3551HD Organisational Learning
& Develop ...
School of Business Management, ...

Moodle Testing
Category 1

0% complete

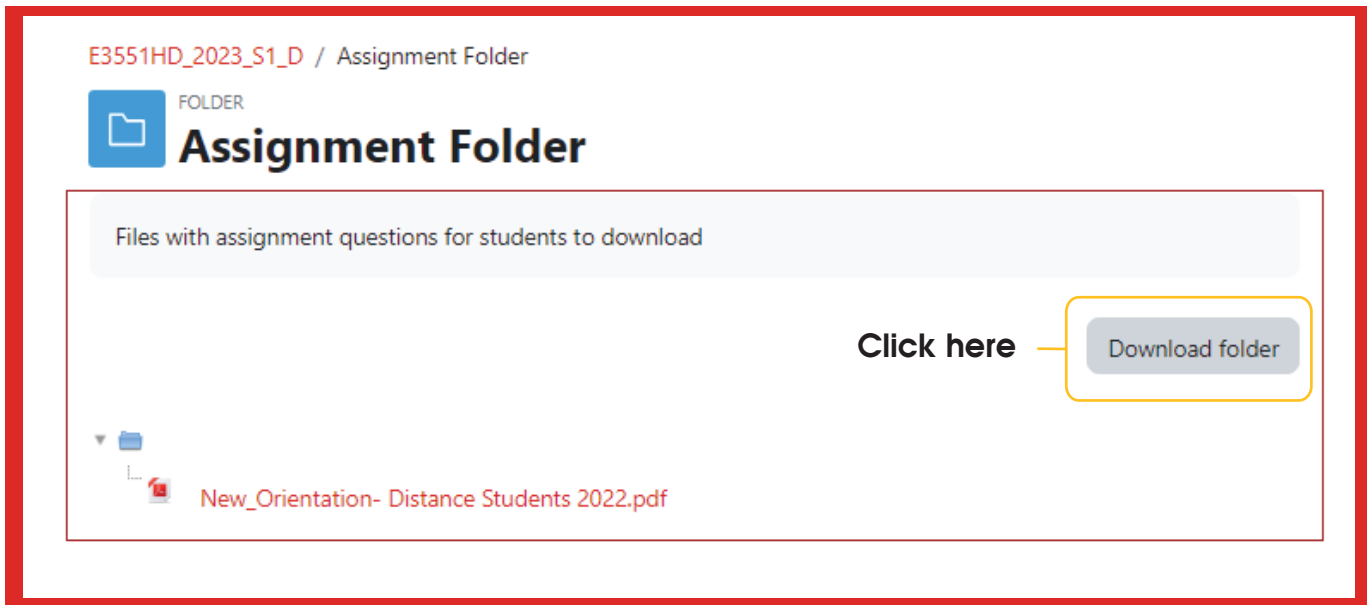
4% complete

Step 5. Locate Assessment on your left side by scrolling down then click on Assignment folder to access your assignment questions.



The screenshot shows the LMS interface. On the left sidebar, under 'UNIT 3: [Unit Title]', there is a link to 'Unit 3 learning materials (fi...'. Under 'UNIT4: [Unit Title]', there is a link to 'Unit 4 learning materials (fi...'. The 'Assessment' link is highlighted in red. Below it are 'Assignment Folder' and 'Online Test Guidelines'. The main content area is titled 'Assignment Information' and contains three numbered instructions: 1. By default, assignment files you submit are limited to pdf; 2. You will not be able to submit an assignment until you accept the **Submission statement**; 3. Find the guide on how to submit assignments and other tutorials on the **Orientation guide folder** accessible from **Common Spaces** block. Below the instructions, there is a folder icon labeled 'FOLDER Assignment Folder' and a button labeled 'Files with assignment questions for students to download'. A yellow box highlights the folder icon and the button, with a line pointing to the text 'Assignment folder'.

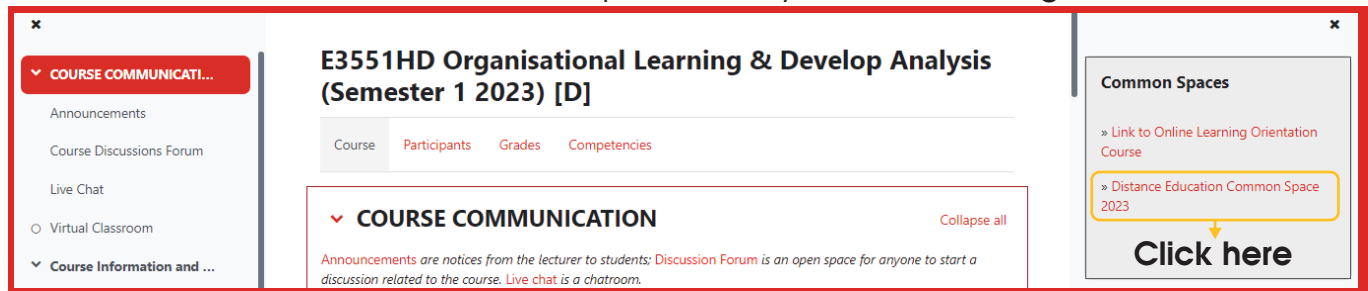
Step 6: Download the assignment file by clicking on the file name or click on “**download folder**”.



The screenshot shows the 'Assignment Folder' page. At the top, the breadcrumb 'E3551HD_2023_S1_D / Assignment Folder' is visible. Below it is a folder icon labeled 'FOLDER Assignment Folder'. The main content area has a heading 'Files with assignment questions for students to download'. Below this heading, there is a button labeled 'Download folder'. A yellow box highlights the button, with a line pointing to the text 'Click here'. At the bottom left, there is a file icon labeled 'New_Orientation- Distance Students 2022.pdf'.

Step 7: Orientation to distance Learning

Please go to the section Common Spaces on any of your courses and locate a resource called Distance Education Common Spaces. In it you will find user guides.



E3551HD Organisational Learning & Develop Analysis (Semester 1 2023) [D]

Course Participants Grades Competencies

COURSE COMMUNICATION Collapse all

Announcements are notices from the lecturer to students; Discussion Forum is an open space for anyone to start a discussion related to the course. Live chat is a chatroom.

Common Spaces

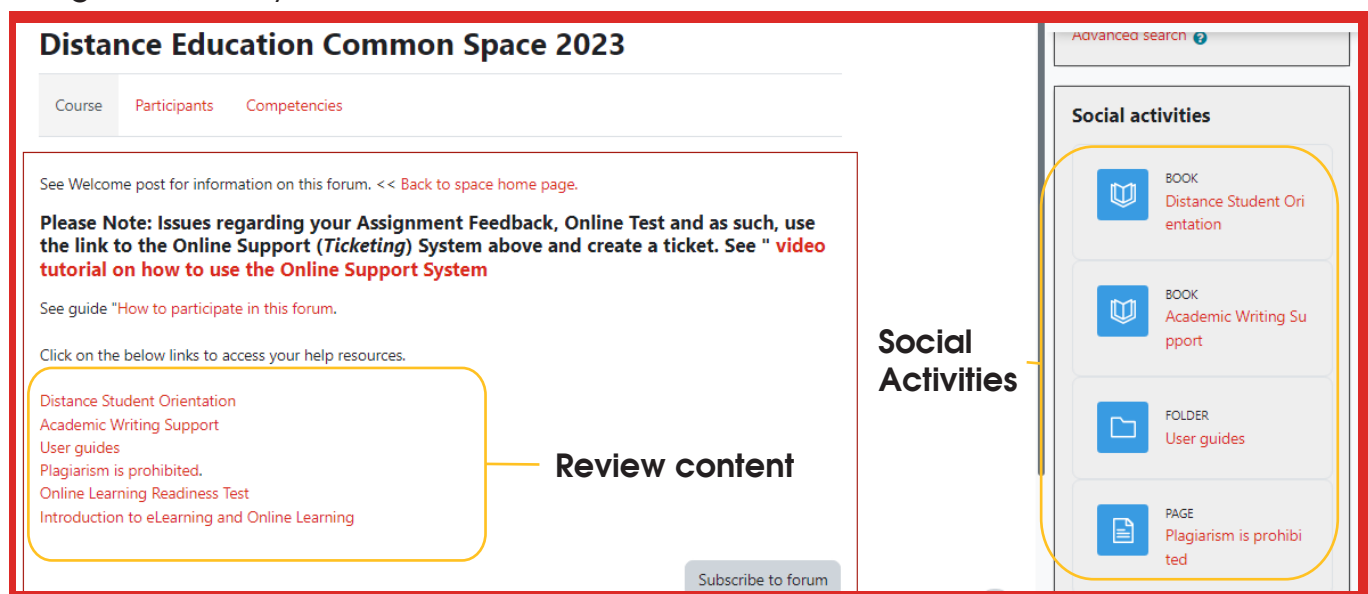
» Link to Online Learning Orientation Course

» Distance Education Common Space 2023

Click here

Step 8: Academic Support Information

Under the section called Social activities on the Distance Education Common Spaces, you will find resources to help you with your academic writing. Access the tutorials in a resource called Academic Writing Support. Also find the University's Academic Integrity (Plagiarism) Policy on the same section.



Distance Education Common Space 2023

Course Participants Competencies

See Welcome post for information on this forum. << Back to space home page.

Please Note: Issues regarding your Assignment Feedback, Online Test and as such, use the link to the Online Support (Ticketing) System above and create a ticket. See " video tutorial on how to use the Online Support System

See guide "How to participate in this forum.

Click on the below links to access your help resources.

Distance Student Orientation
Academic Writing Support
User guides
Plagiarism is prohibited.
Online Learning Readiness Test
Introduction to eLearning and Online Learning

Review content

Social Activities

BOOK Distance Student Orientation

BOOK Academic Writing Support

FOLDER User guides

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